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TEXAS ROAD AND SIGN SUPPLY,LLC
7210 VIRGINIA PARKWAY, UNIT 6011
MCKINNEY, TX 75071
(866) 746-7477

DARLENE@TEXASROADANDSIGN.COM
WWW.TEXASROADANDSIGNSUPPLY.COM

RECEIVED

Invoice

DEC 14 2020

NAVARRO COUNTY
AUDITOR'S OFFICE



TEXAS ROAD
& SIGN SUPPLY

BILL TO

COMM. EDDIE MOORE
NAVARRO CO. PCT 3
300 W. 3RD AVE #14
CORSICANA, TX 75110

SHIP TO

COMM. EDDIE MOORE
NAVARRO CO. PCT 3
700 S. AUSTIN STREET
CORSICANA, TX 75110

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3521	11/05/2020	\$769.00	12/05/2020	NET 30 (6)	

SHIP DATE	SHIP VIA	SALES REP
11/05/2020	BEST WAY	DHS

DATE	ACTIVITY	QTY	UNIT PRICE	AMOUNT
	SIGNS & HARDWARE:TXDSGN18X24(1-9)HIP 18"X24" HIP WHITE/BLACK COPY:SPEED LIMIT 30	16	36.55	584.80T
	SIGNS & HARDWARE:POSTS:U-CHANNEL GREEN:TXC30900-010< U-CHANNEL POST 10' GREEN 2LBS/FT ***CITY OF RETREAT*****	4	29.80	119.20T

Claims against this invoice for price or quantity must be filed in writing within 7 days of invoice date. No returns after 7 days.

SUBTOTAL	704.00
TAX (0%)	0.00
SHIPPING	65.00
TOTAL	769.00
BALANCE DUE	

\$769.00

Debit: 213-113-322
 Desc: 18" x 24" SPEED limit 30 Signs \$584.80
 PO#: NA U-Channel Posts \$119.20
 Invoice#: 3521 Shipping \$65.00
 Vendor#: 3281

*TRAFFIC SIGNS * POSTS * BRACKETS *HARDWARE * DELINEATORS*
 CONSTRUCTION WORK ZONE WETTING AGENT*
 DUST CONTROL/SOIL STABILIZERS



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

INTEROFFICE MEMO

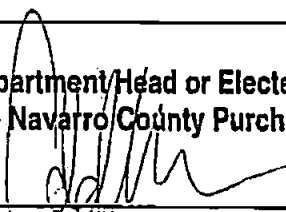
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.



Signature

12-16-2020

Date

DEPARTMENT: Precinct 3 - 213-613-322

VENDOR: Texas Road & Sign Supply

PO # NA

PO DATE: NA

INV DATE: 11/5/2020

APPROVAL REQUIRED **DATE APPROVED:**

EXPLANATION: PO was not requested
